

The Paul Sawyer Public Library Board of Trustees
Minutes of Regular Meeting of December 13, 2022

At 5:30 p.m.

In-person at 319 Wapping Street, Frankfort

1. Call to order and record attendance: Carolyn Lynch, president, called the meeting to order at 5:30 p.m.

Attendees: Mark Overstreet, Manoj Shanker, Patty Crittenden, Jean Ruark, Maria Bartholomew, Carolyn Lynch, Robert Kellerman, Connie Crowe (V), Valorie Peduto (V), Cheryl Sandefur (V), Shane Hecker(V)

2. Approval of agenda

M. Bartholomew made motion to approve agenda, M. Shanker seconded, motion passed unanimously.

3. Approval of minutes of previous meeting

B. Kellerman made motion to approve November minutes as submitted, C. Lynch seconded, motion passed unanimously.

4. Treasurer's report

M. Shanker presented the Treasurer's report. Highlight included: Revenue is up 45% despite the fact that end of year tax money has not come in, as yet. Retirement and payroll expenses are as they should be. Large expenses (i.e. computer security updates) have been appropriately accounted for. B. Kellerman advises correction of spelling error in report (Bar vs Barr).

A question was raised about who deposits/sends money on the telecommunications/tax revenue line. M. Shanker to research and follow-up.

B. Kellerman made motion to accept report, C. Lynch seconded, motion passed unanimously.

(M. Overstreet noted that the 2005 General Assembly authorized a 1.3% Gross Receipt Tax in telecommunications services. The Department of Revenue allocates the tax amount, but it was not clear how the amount is determined.)

5. Communications/Public Comment

None.

6. Director's report

J. Ruark presented the Director's report. Highlight included: the tax disbursement may come as soon as the week of 12/19 and will be appropriately distributed. M. Shanker noted that the audit page in the report required a substantial amount of work. Valorie Peduto was acknowledged and thanked for her continued hard work.

7. Committee reports

Long Range - will meet 12/15.

Policy/Personnel- the evaluation for J. Ruark will be sent out and should be completed prior to the January Board meeting,

8. Old Business

None

9. New Business

None

10. Adjourn

C. Lynch made motion to adjourn, M. Bartholomew seconded.

Meeting adjourned at 5:55 p.m.

Respectfully submitted,

_____, Carolyn Lynch
President

_____, Maria Bartholomew
Secretary