

The Paul Sawyer Public Library Board of Trustees
Special-Called Meeting of February, 15.2024
5:00 p.m.
In-person at 319 Wapping Street, Frankfort

1. **Call to order and record attendance:** Carolyn Lynch, president, called the meeting to order at 5:01 p.m.

Attendees: Jean Ruark, Mark Overstreet, Carolyn Lynch, Josh Hedden, Lauren Abner from KDLA, Bob Kellerman, Cheryl Sandefur, Maria Bartholomew (V), Shane Hecker (V), Manoj Shankar (V)

2. **Approval of agenda**

B. Kellerman made motion to approve agenda. C. Lynch seconded. Motion passed unanimously.

3. **New Business** - Open and discuss the two bids submitted to replace the uninterruptible power supply battery.

Josh H. opened the bid from Riverside Technology (South Dakota). The bid did not conform to the specs. The following issues were noted: Library requested a 15,000 KDA, company offered 10,000; Library requested a standby run-time of 60 minutes, company offered 14 minutes.

Lauren A. noted that while provider supplied a service (Spin) #, installation items were not specified, and the bid did not address all services that were requested and should be disqualified.

Second bid from Volta (Frankfort-based company). The following specifics were noted:

- a. A walk-thru with an electrician was conducted
- b. A 15,000 KDA system similar to the Library's current system was suggested
- c. Installation items were listed - separate from the electrical
- d. A three-year maintenance contract was included
- e. Volta has the resources to install wiring between rooms which will reduce the risk of fire
- f. Company has the ability to sustain a sixty-minutes standby (22 minutes at full load), but it shouldn't be necessary
- g. The \$46768.00 bid includes a battery cabinet, all electrical work (which will be contracted separately, but has been included in the price), and the company will remove the old equipment

Lauren A. recommended that Volta identify charges for all product numbers (items), in order to avoid any potential E-Rate eligibility review problems.

M. Bartholomew made motion to accept Volta bid, contingent on edits for E-Rate purposes (due March 8th, 2024). The full Board of Trustees will be updated at the March meeting..

M. Shankar seconded the motion. Motion passed unanimously.

Meeting was adjourned at 5:24 p.m.

Respectfully submitted,

_____, Carolyn Lynch
President

_____, Maria Bartholomew
Secretary