

The Paul Sawyer Public Library Board of Trustees
Regular Meeting of August 10, 2021 Minutes
5:30 p.m.
In-person at 319 Wapping Street, Frankfort

1. Call to order and record attendance

Cheryl Sandefur (president/chair), called the meeting to order at 5:34 pm.

Attendees: Mary Lynn Collins, Patty Crittenden, Connie Crowe, Robert Kellerman, Carolyn Lynch, Bernie Mazaheri, Manoj Shanker, Mark Overstreet, Jean Ruark (director)

Not Present: Maria Bartholomew

2. Approval of agenda

M. Collins, 2nd C. Sandefur

3. Approval of minutes of previous meeting

C. Sandefur, 2nd C. Lynch

4. Treasurer's report

Mr. Shanker presented the treasurer's report.

Approval of the treasurer's report and expenditures

C. Lynch, 2nd M. Shanker. Motion passed unanimously.

5. Director's report

Jean presented her report. Some of the highlights include:

-The library is now a stop on the Trolley route in downtown Frankfort.

- Due to the rise in COVID cases the extended hours as of June will still be in place.

Jean is postponing the consideration of returning to normal hours for several weeks to see what occurs with COVID numbers.

-Jean updated the board on personnel news and building maintenance news.

-August visits are down so far. This is usually a slow month, but may also be a result of the rise in COVID cases in the county.

6. Committee reports

- **Budget: M. Shanker, chair; P. Crittenden; B. Kellerman; M. Overstreet;**

C. Sandefur - See new business

- **Building: B. Kellerman** - no report

- **Long Range: M. Collins, chair; B. Kellerman; C. Sandefur** - no report

- **Policy/Personnel: C. Sandefur; B. Kellerman; B. Mazaheri; M. Overstreet;**

M. Shanker - no report

- **Technology: M. Bartholomew, chair; M. Collins**

Report on network security – Rob McCoy, IT Manager

Mr. McCoy updated and informed the board on what goes on behind the scenes to keep the library network secure and safe from hackers. He also gave an update on

the e-rate applications. We have three applications, none of which have been approved yet. If approved, any one of these would save the library money. The board thanked Rob and Josh for working hard to keep the library data as secure as possible.

7. New Business

Certification of 2021 Tax Rate

Mr. Shanker presented the board with information about the setting the tax rate. C. Sandefur motioned to use the compensating rate for real property of 8.2% (0.082), for personal property of 9.18% (0.0918) and for motor vehicles of 4.90 (0.049). 2nd by M. Shanker. The motion passed unanimously.

8. Old Business

There was no old business.

9. Adjournment

C. Sandefur motioned to adjourn at 6:14 pm. 2nd by C. Lynch

Reminder:

- **Proof of Receipt of Open Records/Open Meetings policies forms must be signed and given to the director, to file with the Fiscal Court; deadline September 4.**
- **Next Board meeting: September 14, 2021**