

**Minutes of
The Paul Sawyer Public Library Board of Trustees
Regular Meeting of February 9, 2021
5:30 p.m.
Virtual Meeting held via video conference**

1. Call to order and record attendance

Natalie Wilkerson (president/chair), called the meeting to order at 5:33 pm.

Attendees: Maria Bartholomew, Patty Crittenden, Alison Cuentas, Robert Kellerman, Mary Lynn Collins, Carolyn Lynch, Bernie Mazaheri, Cheryl Sandefur, Connie Crowe, Natalie Wilkerson, Jean Ruark (director).

2. Approval of agenda

M.L. Collins, 2nd M. Bartholomew

Motion passed unanimously.

3. Approval of minutes of January 12, 2020 meeting

M.L. Collins, M. Bartholomew

Motion passed unanimously.

4. Treasurer's report

Motion to accept treasurer's report was made by M.L. Collins, 2nd by M. Bartholomew.

5. Director's report

Highlights of the report:

- Update on services since the Feb. 1 re-opening.
- The library welcomes a new circulation co-manager.
- Notification that our audit is complete and will be shared at the March board meeting.
- Jean updated the board on possible bills that may impact public libraries.
- Discussed the CD at First Financial Bank.

6. Committee reports

- **Budget: B. Kellerman, Chair; P. Crittenden, C. Sandefur, N. Wilkerson.**

Mr. Kellerman reported that the budget committee met to discuss the amended budget. The proposed amended budget is included in the reports.

- **Building: A. Cuentas, Chair; B. Kellerman**
- **Long Range: M. Collins, Chair; P. Crittenden, C. Crowe, N. Wilkerson**
- **Policy/Personnel: C. Sandefur, Chair; M. Collins, B. Kellerman, B. Mazaheri**

Mrs. Sandefur reported the Policy and Personnel committee met to discuss a part of the amended budget. This section would be the proposal of a 2.75 pay increase for staff. The committee recommended this be a part of the amended budget.

- **Technology: M. Bartholomew, Chair; C. Crowe, A. Cuentas, C. Lynch**
- **Art Ad Hoc: C. Lynch and B. Mazaheri, Co-chairs**

7. New Business

- a. **Resolution to change signer(s) on First Financial Bank**

M.L. Collins motioned to approve a resolution to change the signer(s) on the account at First Financial Bank. 2nd by M. Bartholomew. Motion passed unanimously.

- b. **Account Review and approval of amended budget**

C. Lynch motioned to accept the amended budget. 2nd by M.L. Collins. Motion passed unanimously.

8. Old Business

There was no old business.

9. Adjournment

M. Bartholomew motioned to adjourn at 6:10 pm. 2nd by R. Kellerman.

Reminder:

- **Next Board meeting: March 9, 2021**

Respectfully submitted by

Carolyn Lynch, Secretary _____ **Date** _____

Natalie Wilkerson, President _____ **Date** _____