

The Paul Sawyer Public Library Board of Trustees
Regular Meeting of May 11, 2021 Minutes
5:30 p.m.
Virtual Meeting held via video conference

1. Call to order and record attendance

Natalie Wilkerson (president/chair), called the meeting to order at 5:32 pm.

Attendees: Maria Bartholomew, Patty Crittenden, Alison Cuentas, Robert Kellerman, Mary Lynn Collins, Carolyn Lynch, Bernie Mazaheri, Cheryl Sandefur, Connie Crowe, Natalie Wilkerson, Jean Ruark (director).

2. Approval of agenda

M. Bartholomew, 2nd M.L. Collins. Motion passed unanimously.

3. Approval of minutes of previous meeting

April 13, 2021 Minutes - M. Bartholomew, 2nd C. Lynch. Motion passed unanimously.

Special Meeting April 22, 2021 - M. Bartholomew, 2nd C. Lynch. Motion passed unanimously.

Special Meeting April 29, 2021 - M. L. Collins, 2nd M. Bartholomew. Motion passed unanimously.

4. Treasurer's report

Mr. Kellerman presented the treasurer's report.

M. Bartholomew motioned to accept the treasurer's report, 2nd by C. Lynch. Motion passed unanimously.

5. Director's report

Jean shared the director's report. These are some highlights of the report.

-Sign-ups for summer reading will begin in May. This will help encourage families with children to return to the library.

-Overdue materials are being returned after reminder letters were sent.

- The library has contracted with a service to provide security while Mike is on leave.

-The library will host a COVID vaccine clinic for the community.

6. Committee reports

- **Budget: B. Kellerman, Chair; P. Crittenden, C. Sandefur, N. Wilkerson.**

The Budget committee will review proposed FY 2021-2022 budget.

- **Building: A. Cuentas, Chair; B. Kellerman**

- **Long Range: M. Collins, Chair; P. Crittenden, C. Crowe, N. Wilkerson**

- **Policy/Personnel: C. Sandefur, Chair; M. Collins, B. Kellerman, B. Mazaheri.**

The policy/personnel committee will review proposed wages for FY 2021-2022.

- **Technology: M. Bartholomew, Chair; C. Crowe, A. Cuentas, C. Lynch**

Maria Bartholomew, chair of the technology committee, shared information about the technology committee meeting, including information about e-rate.

- **Art Ad Hoc: C. Lynch and B. Mazaheri, Co-chairs**

7. New Business

Resolution to invest funds at First Federal Saving Bank

R. Kellerman motioned to adopt the resolution to invest funds at First Federal Savings Bank (Resolution 002_05_2021. 2nd by M. Bartholomew. Motion passed unanimously.

8. Old Business

No old business.

9. Adjournment

R. Kellerman motioned to adjourn at 6:07 pm. 2nd by M. Bartholomew.

Reminder:

- **Next Board meeting: June 8, 2021**

Respectfully submitted by

Carolyn Lynch, Secretary _____ Date _____

Natalie Wilkerson, President _____ Date _____