

The Paul Sawyer Library Board of Trustees
Regular Meeting of August 13, 2019, Minutes
5:30 pm

1. Call to order and record attendance

Natalie Wilkerson (president) called the meeting to order at 5:31 pm.

Attendees: Natalie Wilkerson, Maria Bartholomew, Robert Kellerman, Mary Lynn Collins, Patty Crittenden, Alison Cuentas, Carolyn Lynch, Cheryl Sandefur, Bernie Mazaheri, Connie Crowe, Donna Gibson (director)

Guests: Chris Bischoff (KDLA), Valorie Peduto (new accountant)

2. Approval of minutes from previous meeting

July 9, 2019 - M. L. Collins moved to accept the minutes with noted change, 2nd by B. Kellerman. Motion passed unanimously.

Aug. 5, 2019 Special Called Meeting - C. Lynch moved to accept the minutes, 2nd by M. Bartholomew. Motion passed unanimously.

3. Treasurer's Report

M. Bartholomew moved to accept the treasurer's report, 2nd by C. Lynch. Motion passed unanimously.

4. Communications

Natalie shared communications regarding FrankArts wishing to work with the library as a venue for displaying public art. The Ad Hoc Art committee will meet with members of FrankArt to explore ways the library can participate.

5. Report of Librarian

Donna shared the following items:

- Spellapalloza was a great success.
- Data shared regarding Summer Reading and its success.
- Batiks have been repaired.
- Cameras will be installed at the front and front emergency entrances

6. Committee Reports

Long Range - Draft of themes from consultant regarding information gathered will be shared. C. Lynch will no longer serve on Long Range Committee

Budget - Update on proposed tax rate for 2019-20 will be discussed during new business.

Technology - Maria reported on meeting with Rob on the status of technology.

7. Unfinished business

Building Construction

Natalie updated board on ongoing construction issues.

Hiring New Director

Cheryl shared an update on the process of hiring a new director. At the special meeting, the board recommended the full board interview all six potential candidates. The dates set for this are Aug. 23 and Aug. 24. Times: 8/23 starting at 4 and 8/24 starting at 2. These will be special meetings for the purpose of interviewing for the director's position. A special meeting will also be held on Sunday, Aug. 25, at 4 to discuss the interviews. The August 23 and 24 interviews will be held at Bob Kellerman's office. The August 25 meeting will be in the Library Community Room.

8. New Business

- Welcome new Advisory Board member Connie Crowe.
- Committee chairs explain the purpose of each committee.
- Meet new accountant, Valorie Peduto, who began July 29.
- Adult Outreach Librarian Sarah Patterson resigned effective July 26; Paul Faught, Youth Services clerk, will move into that position Aug. 9.
- As of Aug. 4, Grace Wilson, Youth Services Programmer, will be a full time Youth Services Specialist, working with teens and outreach.
- Adult Services Circulation Clerk Gemyni Turner resigned effective Aug. 20.

- **Tax Rate for 2019-20**

B. Kellerman, speaking as chair of the budget committee, explained the proposed tax rate.

B. Kellerman moved to adopt the compensating tax rate of 8.5%. 2nd by M. Bartholomew. Motion passed unanimously.

Reminders:

Gathering of Authors will be Aug. 17 from 10-2

Next Board meeting will be Sept. 10th at 5:30 pm

9. Adjourn

N. Wilkinson moved to adjourn at 7:10 pm. 2nd by C. Lynch

Respectfully submitted by

Carolyn Lynch, Secretary _____ Date _____

Natalie Wilkerson, President _____ Date _____