

**The Paul Sawyer Public Library Board of Trustees**  
**Regular Meeting of September 10, 2019 Minutes**  
**5:30 pm in the library board room**

**1. Call to Order and record attendance**

Natalie Wilkerson (chair), called the meeting to order at 5:34 pm.

**Attendees:** Natalie Wilkerson, Robert Kellerman, Mary Lynn Collins, ~~Patty Crittenden~~, Carolyn Lynch, Cheryl Sandefur, Bernie Mazaheri, Maria Bartholomew, Alison Cuentas, Donna Gibson (director)

**Not Present:** Connie Crowe

**Guest:** Jean Ruark

**2. Approval of agenda**

M. Bartholomew, 2nd M.L. Collins

**3. Public comment**

No public comment

**4. Approval of minutes of previous meetings**

8/13/19 Regular PSPL Board of Trustees minutes - M.L. Collins, 2nd M. Bartholomew

8/23/19 Special called meeting- M. L. Collins, 2nd M. Bartholomew

8/24/19 Special called meeting - M. L. Collins, 2nd M. Bartholomew

8/25/19 Special called meeting - M.L. Collins, 2nd M. Bartholomew, with noted corrections

8/28/19 Special called meeting - M.L. Collins, 2nd M. Bartholomew, with noted corrections

**5. Treasurer's report**

B. Kellerman shared the treasurer's report.

M. Bartholomew moved to accept the report, 2nd by M. L. Collins

**6. Communications**

M. Bartholomew shared communications from home school parents.

**7. Librarian's report**

Donna shared the following items:

Donna met with Jason Allen who is with the Franklin Co. Center for Innovation.

The How-To Festival is Sept. 21st from 1-4 pm

The staff is completing active shooter training. They will continue a rotation throughout the year of training for weather emergencies, fire emergencies, Code Adam and active shooter.

**8. Committee reports**

**Budget:** no report

**Building:** no report

**Long Range:**

Mary Lynn Collins presented that Angie Taylor has prepared a compilation of information from her work. This information will be shared with staff to discuss and review and then it will be presented to the board. This is step 1 of the process of analyzing the information gathered.

**Policy/Personnel:** no report

**Technology:** no report

**Art Ad Hoc:** no report

**9. Unfinished business carryover**

No unfinished business

**10. New business**

**Introduction of new director, Jean Ruark**

The board welcomed Jean Ruark. Jean's start date will be Oct. 7, 2019.

The board made a presentation to Donna for her many years of dedicated service to the library.

**11. Adjournment**

M. L. Collins moved to adjourn at 6:14 pm, second by C. Lynch

**The next meeting of the Paul Sawyer Library Board of Trustees will be Oct. 8, at 5:30 pm in the library board room.**

Respectfully submitted by

Carolyn Lynch, Secretary Carolyn S Lynch Date 11-13-19

Natalie Wilkerson, President Natalie Wilkerson Date 10-8-19