

**The Paul Sawyer Public Library Board of Trustees Regular
Meeting of April 14, 2020 5:30 p.m. Minutes
Virtual Meeting held via video conference**

1. Call to order and record attendance

Natalie Wilkerson (president/chair), called the meeting to order at 5:32 pm.

Attendees: Maria Bartholomew, Patty Crittenden, Robert Kellerman, Mary Lynn Collins, Alison Cuentas, Carolyn Lynch, Bernie Mazaheri, Cheryl Sandefur, Connie Crowe, Natalie Wilkerson, Jean Ruark (director).

2. Approval of agenda

M.L. Collins, 2nd M. Bartholomew

Motion passed unanimously

3. Approval of minutes of previous meetings

Regular Meeting 3/10/2020 Minutes , Special Called Meeting 3/18/2020 Minutes

R. Kellerman, 2nd M.L. Collins

Motion passed unanimously

4. Treasurer's report

R. Kellerman presented the treasurer's report to March 31, 2020.

M. Bartholomew moved to accept the treasurer's report, 2nd C. Lynch.

Motion passed unanimously

5. Communications

There are no communications

6. Director's report

All staff are doing well. The library is trying their best to reach out through social media. The drop box is still in use, even though it is not required to turn in book/materials at this time.

We are receiving a lot of comments and questions through our website by using the comment box. We are seeing the switch from print materials to digital materials.

Some libraries in KY are going to roll out an amnesty program. This would cover materials that are not returned once the closure is complete. This would need board approval if we decided to do this.

7. Committee reports

No committees have met since the last board meeting.

- **Budget: B. Kellerman, Chair; P. Crittenden, C. Sandefur, N. Wilkerson**
- **Building: A. Cuentas, Chair; B. Kellerman**
- **Long Range: M. Collins, Chair; P. Crittenden, C. Crowe, N. Wilkerson**
- **Policy/Personnel: C. Sandefur, Chair; M. Collins, B. Kellerman, B. Mazaheri**
- **Technology: M. Bartholomew, Chair; C. Crowe, A. Cuentas, C. Lynch**
- **Art Ad Hoc: C. Lynch and B. Mazaheri, Co-chairs**

8. New Business

M.L. Collins moved to authorize the director to make all operational decisions regarding the library through May 12, 2020. 2nd M. Bartholomew. Motion passed unanimously.

9. Adjournment

R. Kellerman motioned to adjourn at 6:00 pm, 2nd by M.L. Collins.

Reminder:

- **Next Board meeting: May 12, 2020 5:30 pm TBD**

Respectfully submitted by

Carolyn Lynch, Secretary _____ **Date** _____

Natalie Wilkerson, President/Chair _____ **Date** _____