

**The Paul Sawyer Library Board of Trustees
Regular Meeting of March 10, 2020 Minutes
5:30 pm in library board room**

1. Call to Order/Record Attendance

Natalie Wilkerson (president/chair), called the meeting to order at 5:32 pm.

Attendees: Maria Bartholomew, Patty Crittenden, Robert Kellerman, Mary Lynn Collins, Alison Cuentas, Carolyn Lynch, Cheryl Sandefur, Connie Crowe, Natalie Wilkerson, Jean Ruark (director).

Not Present: Bernie Mazaheri

2. Approval of Agenda

M.L. Collins, 2nd M. Bartholomew, motion passed unanimously

3. Public Comment

No public comment.

4. Approval of minutes of previous meeting - Feb. 11, 2020

M.L. Collins, 2nd M. Bartholomew, Motion passed unanimously

5. Treasurer's Report

R. Kellerman submitted the revenue and expenditure report as of 2/29/20. M. Bartholomew moved to accept the report, with a second from M.L. Collins. Motion passed unanimously.

6. Communications

There were no communications to share.

7. Director's Report

Jean reported that the staff that attended the Public Library Conference in Nashville had a very positive experience. Jean, as well as other staff members will be sharing some of what they learned at future meetings. Jean also updated the board on measures being taken to combat the Coronavirus (COVID-19). There will be a link on the website for more information. She is following recommendations from the CDC on ways to be prepared and items to consider.

8. Committee Reports

Budget: no report

Building: no report

Long Range: no report

Policy/Personnel: no report

Technology: no report

Ad Hoc Art: no report

9. Unfinished business

Approval of revisions to Personnel Policy Manual - Personnel Committee
M.L. Collins, 2nd Maria Bartholomew, motion passed unanimously

Approval of June 30, 2019 audit
R. Kellerman, 2nd M.L. Collins, motion passed unanimously

10. Adjourn

C. Lynch moved to adjourn at 6:08 pm. 2nd by M.L. Collins

Next board meeting will be 5:30 pm, April 14, 2020 in the library board room

Respectfully submitted by

Carolyn Lynch, Secretary _____ Date _____

Natalie Wilkerson, President/Chair _____ Date _____