

**The Paul Sawyer Public Library Board of Trustees
Regular Meeting of May 12, 2020 5:30 p.m. Minutes
Virtual Meeting held via video conference**

1. Call to order and record attendance

Natalie Wilkerson (president/chair), called the meeting to order at 5:37 pm.

Attendees: Maria Bartholomew, Patty Crittenden, Robert Kellerman, Mary Lynn Collins, Alison Cuentas, Carolyn Lynch, Bernie Mazaheri, Cheryl Sandefur, Connie Crowe, Natalie Wilkerson, Jean Ruark (director).

2. Approval of agenda

B. Kellerman, 2nd C. Lynch

3. Approval of minutes of previous meeting

B. Kellerman, 2nd C. Lynch

4. Treasurer's report

C. Lynch, 2nd M. Bartholomew

5. Communications

No communications to share.

6. Director's report

- We had 19 virtual events with many people interacting through Facebook and these numbers do count for statistics according to KDLA.
- Some water damage due to a leak in a valve. All of these valves were replaced on the second floor to avoid this occurring again. Also had to replace a window on the Wapping St. side.

7. Draft Plan for re-opening services

Curbside will begin Wed. May 20th from noon to 5:30. There will be a barebone staff in order to comply with regulations for distancing. Returns will also be accepted. Some items have already been returned through the book drop. The books will be quarantined for three days. Staff will be working in teams on alternate days. We have no word from the governor as to when libraries will be open for patrons beyond curbside.

8. Committee reports

- **Budget: B. Kellerman, Chair; P. Crittenden, C. Sandefur, N. Wilkerson.**

- **Building: A. Cuentas, Chair; B. Kellerman**

- **Long Range: M. Collins, Chair; P. Crittenden, C. Crowe, N. Wilkerson**

Long range committee has been working on implementation of the strategic plan, but under the circumstances, have not planned for implementation dates. However, this situation has made us aware/more prepared to plan for library closures in the future.

- **Policy/Personnel: C. Sandefur, Chair; M. Collins, B. Kellerman, B. Mazaheri**

No board seats expire, so all members will be returning in June. Mr. Kellerman has agreed to return as treasurer. Natalie's term as president is up, but she has agreed to be nominated as president again.

- **Technology: M. Bartholomew, Chair; C. Crowe, A. Cuentas, C. Lynch**

- **Art Ad Hoc: C. Lynch and B. Mazaheri, Co-chairs**

9. New Business 2020-21 Budget Proposal for Amnesty for All

C. Lynch motioned to accept the Amnesty for All proposal. 2nd by M. L. Collins.

10. Adjournment

C. Lynch motioned to adjourn at 6:27 pm. 2nd by M. L. Collins.

Reminder:

- **Next Board meeting: June 9, 2020**

- **The Library will be closed Monday, May 25, for Memorial Day.**

Respectfully submitted by

Carolyn Lynch, Secretary _____ Date _____

Natalie Wilkerson, President/Chair _____ Date _____