

**The Paul Sawyer Public Library Board of Trustees
Minutes of Regular Meeting of September 8, 2020 5:30
p.m. Virtual Meeting held via video conference**

Call to order and record attendance

Natalie Wilkerson (president/chair), called the meeting to order at 5:34 pm.

Attendees: Maria Bartholomew, Patty Crittenden, Robert Kellerman, Mary Lynn Collins, Alison Cuentas, Carolyn Lynch, Bernie Mazaheri, Cheryl Sandefur, Connie Crowe, Natalie Wilkerson, Jean Ruark (director)

Approval of agenda

M.Collins, 2nd M. Bartholomew. Motion passed unanimously.

Approval of minutes of previous meeting

R. Kellerman, 2nd M. Bartholomew. Motion passed unanimously.

Treasurer's report

Mr. Kellerman shared the treasurer's report. M. Bartholomew moved to accept the report. 2nd by M. Collins.

Director's report

Jean shared the director's report.

Committee reports

- **Budget:** B. Kellerman, Chair; P. Crittenden, C. Sandefur, N. Wilkerson.
- **Building:** A. Cuentas, Chair; B. Kellerman
- **Long Range:** M. Collins, Chair; P. Crittenden, C. Crowe, N. Wilkerson
- **Policy/Personnel:** C. Sandefur, Chair; M. Collins, B. Kellerman, B. Mazaheri
Chair and president met with the director to go over the yearly evaluation. Will meet again in the near future to update the evaluation process to reflect the recently adopted strategic plan.
- **Technology:** M. Bartholomew, Chair; C. Crowe, A. Cuentas, C. Lynch
- **Art Ad Hoc:** C. Lynch and B. Mazaheri, Co-chairs

New Business Travel Restrictions and/or Travel Advisories Policy

This policy was discussed. The policy will be revisited at the October meeting.

Old Business

Adjournment

R. Kellerman moved to adjourn at 6:20 pm. 2nd by M. Bartholomew.

Reminder:

- **Next Board meeting: October 13, 2020**