

The Paul Sawyer Public Library
Board of Trustees Regular Meeting Minutes
March 9, 2021
5:30 p.m.
Virtual Meeting held via video conference

1. Call to order and record attendance

Natalie Wilkerson (president/chair), called the meeting to order at 5:34 pm.

Attendees: Maria Bartholomew, Patty Crittenden, Robert Kellerman, Mary Lynn Collins, Carolyn Lynch, Bernie Mazaheri, Cheryl Sandefur, Connie Crowe, Natalie Wilkerson, Jean Ruark (director)

Not Present: Alison Cuentas

Guests: Greg Miklavcic, Valorie Peduto

2. Approval of agenda

M. Collins, 2nd M. Bartholomew, with change to move new business to item 4. Motion passed unanimously.

3. Approval of minutes of February 9, 2021 Meeting

M. Bartholomew, 2nd M. Collins. Motion passed unanimously.

M. Bartholomew, Vice-President, chaired the meeting from this point until adjournment.

4. New Business

Review and approval of 2020 Audit –

presented by Greg Miklavcic, Charles T. Mitchell Company

Mr. Miklavcic presented the 2020 audit and gave the library a clean opinion.

M. Collins motioned to approve the audit as presented. 2nd by C. Lynch. Motion passed unanimously.

5. Treasurer's report

N. Wilkerson motioned to accept the treasurer's report, 2nd M. Collins. Motion passed unanimously.

Director's report

Jean presented the director's report and noted a few issues/needs that will need attention before the next meeting. These are the personnel committee will have to meet to discuss the requirements for masks and COVID vaccination records. Also, the technology committee will need to meet to discuss the e-rate requirements we are applying for.

Jean's report also included You Tube numbers of programs presented by the library that are viewable on You Tube.

Jean also reported on the use of the lockers on the lower level for future materials on hold pick up.

6. Committee reports

There were no committee reports.

- **Budget: B. Kellerman, Chair; P. Crittenden, C. Sandefur, N. Wilkerson**
- **Building: A. Cuentas, Chair; B. Kellerman**
- **Long Range: M. Collins, Chair; P. Crittenden, C. Crowe, N. Wilkerson**
- **Policy/Personnel: C. Sandefur, Chair; M. Collins, B. Kellerman, B. Mazaheri**
- **Technology: M. Bartholomew, Chair; C. Crowe, A. Cuentas, C. Lynch**
- **Art Ad Hoc: C. Lynch and B. Mazaheri, Co-chairs**

7. Old Business

There was no old business.

8. Adjournment

R. Kellerman motioned to adjourn at 5:58 pm. 2nd by N. Wilkerson.

Reminder:

- **Next Board meeting: April 13, 2021**

Respectfully submitted by

Carolyn Lynch, Secretary _____ Date _____

Natalie Wilkerson, President _____ Date _____