

**The Paul Sawyer Public Library  
Board of Trustees Regular Meeting of April 13,  
2021 Minutes  
5:30 p.m.  
Virtual Meeting held via video conference**

**1. Call to order and record attendance**

Natalie Wilkerson (president/chair), called the meeting to order at 5:34 pm.

**Attendees:** Maria Bartholomew, Alison Cuentas, Robert Kellerman, Mary Lynn Collins, Carolyn Lynch, Bernie Mazaheri, Cheryl Sandefur, Connie Crowe, Natalie Wilkerson, Jean Ruark (director).

**Not present:** Patty Crittenden

**2. Approval of agenda**

M. Bartholomew, 2nd M. Collins. Motion passed unanimously.

**3. Approval of minutes of March 9th, 2021 Meeting**

M. Collins, 2nd M. Bartholomew. Motion passed unanimously.

**4. Treasurer's report**

Mr. Kellerman presented the treasurer's report.

M. Bartholomew moved to accept the treasurer's report. 2nd M. Collins. Motion passed unanimously.

**5. Director's report**

Jean shared the director's report. Some of the highlights include the extension of library hours and an upcoming vaccine clinic that will be hosted at the library.

**6. Committee reports**

- a. **Budget:** B. Kellerman, Chair; P. Crittenden, C. Sandefur, N. Wilkerson
- b. **Building:** A. Cuentas, Chair; B. Kellerman
- c. **Long Range:** M. Collins, Chair; P. Crittenden, C. Crowe, N. Wilkerson
- d. **Policy/Personnel:** C. Sandefur, Chair; M. Collins, B. Kellerman, B. Mazaheri
- e. **Technology:** M. Bartholomew, Chair; C. Crowe, A. Cuentas, C. Lynch
- f. **Art Ad Hoc:** C. Lynch and B. Mazaheri, Co-chairs

## **7. New Business**

### **a. Updated Travel Policy**

C. Sandefur, as chair of the policy and personnel committee, presented the updated proposed travel policy. M. Bartholomew motioned to accept the policy as written, 2nd by C. Lynch. Motion passed unanimously.

### **b. Leave of Absence Request**

C. Sandefur also discussed upcoming board vacancies. Jean informed the board of an employee wishing to take a leave of absence. A motion was made by M. Bartholomew to grant a leave of absence request made by Mike McIntosh. 2nd by M. Collins. Motion passed unanimously.

## **8. Old Business**

No old business.

## **9. Adjournment**

M. Bartholomew motioned to adjourn at 6:05 pm. 2nd by C. Lynch

### **Reminder:**

- **Next Board meeting: May 10, 2021**

**Respectfully submitted by**

**Carolyn Lynch, Secretary** \_\_\_\_\_ **Date** \_\_\_\_\_

**Natalie Wilkerson, President** \_\_\_\_\_ **Date** \_\_\_\_\_